

ETHICS RESOURCE CENTRE NIGERIA.  
*in partnership with*  
 POTOMAC CONSULTING GROUP  
 EXAM ETHICS MARSHALS INTERNATIONAL

## 6<sup>TH</sup> NATIONAL CONFERENCE ON CONTRACT ADMINISTRATION BEST PRACTICES AND PROTOCOLS

**THEME:** ETHICS, GOOD GOVERNANCE AND DUE DILIGENCE IN ADMINISTRATION OF BUILDING, ROAD, WATER, POWER, TELECOMMUNICATIONS, AVIATION, SHIPPING, AGRICULTURE, EDUCATION, HEALTH, WASTE DISPOSAL AND OTHER INFRASTRUCTURE AND SERVICE CONTRACTS.

**DATE:** 23-27 July, 2018, (Arrival: 23) **VENUE:** Nugget Hotel, Utako, Abuja.

**Launched and implemented since 2012 with technical support and facilitation of**

- Federal Ministry of Works.
- Bureau for Public Procurement.
- Nigeria Electricity Regulatory Commission.
- Nigeria Railway Corporation.
- Infrastructure Concession Regulatory Commission
- Federal Housing Authority
- Federal Road Maintenance Agency.
- Federal Mortgage Bank.
- FCT Water Board
- Association of Consulting Engineers in Nigeria

### BACKGROUND AND OBJECTIVES

Increasing infiltration of quacks into the construction industry, attendant unprofessional and shoddy implementation of projects, increasing incidents of collapse of building projects with fatal consequences, the litter of abandoned projects, cost overruns and other unethical and corrupt practices all combine to necessitate the launch of the Contract Administration Best Practices Project in 2012.

The programme is a success story in terms of mainstreaming ethics, good governance, best practices and due diligence in contract administration; facilitating professional planning, design, costing, negotiation, award, supervision, variations, modifications, payment and close out of contracts; full and effective implementation of projects; reduction of abandonment and collapse of projects and other malpractices; cost overruns and ensuring full value for investments.

### PARTICIPANTS

Directors, Senior Executives, Principal Officers, Legal Advisers, Engineers and Accountants and other professionals involved in planning, design, costing, award, supervision, payment and conflict resolution processes in contract administration and project management.

### CONTENT

- Public Procurement Act.
- Bureau of Public Procurement Guidelines on Administration of Contracts
- Special laws and regulations relating to building, road, water, power, telecommunication, aviation, shipping, agriculture, education, health, waste disposal and other infrastructural contracts.
- Contract costing, award and interpretation.
- Contract Supervision and monitoring.
- Contract variations and modification.
- Contract performance, payments and closeout.
- Claims, disputes and arbitration of Contracts.
- Roles and Responsibilities of professionals in design, planning and implementation of projects.
- Anti-Corruption laws relating to implementation of Contracts.

### CONFERENCE FEES

N69,000 (Sixty Nine Thousand naira) to cover lectures, literature, conference bag and materials, coffee and lunch breaks, certificate of participation payable to *Ethics Resource Centre First Bank Account No 2007039492*. Cash is not accepted at the venue in view of extant cashless policies. Delegates are to please present evidence of payment at the registration desk.

### CONTACT

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**Website:** www.ethicsnigeria.com

### ENLISTMENT AS EXAM ETHICS MARSHAL

The programme incorporates Exam Ethics Marshals training module and participation qualifies delegates for enlistment as members with all attendant benefits. Exam Ethics Marshals International is a not-for-profit membership organization of ethics-friendly education stakeholders committed to promoting ethics, integrity and best practices in examination, evaluation and assessment systems.